**Guidelines for applications for non-BAS Events Grants**

Revised February 2023

**Non-BAS Events Grants** support members attending conferences, symposia or workshops run by other organisations that are relevant to the interests of BAS. UK members may apply to attend both UK and overseas conferences. Overseas members may only apply to attend UK conferences.

Awards to individual applicants will not exceed £400.

This fund may **not** be used to support attendance at the BAS Conference, (there is a separate scheme for these - see BAS Events Grants).

Funding is available to both delegates and presenters, although **priority is given to presenters**. Awards may cover registration, accommodation, travel expenses and other essentials. Priority is given to applicants who have limited access to funding from other sources, and who would be unable to attend the conference without BAS’s help.

The BAS Committee considers applications at its January and June meetings - **see website for deadlines**. The total number of awards made and the amount of each award are at the discretion of the BAS Committee. The Society also retains the right not to award any money in a given year.

# Eligibility criteria

Applicants to this fund **must have been BAS members for at least 1 year** at the time of application.

Applications CANNOT be made after you have attended an event.

Those who have previously received support from this fund **may not re-apply for a minimum of 2 years.**

# Conditions of funding

Successful applicants will receive a cheque only AFTER sending all relevant receipts to the Conference Support Fund Officer at conference-support-fund@bas.org.uk

**You will NOT receive any grant monies until you have done so.**

Successful applicants must acknowledge BAS support on any written or oral presentation of the funded work, and may be invited to present a conference report at a BAS event. They will be asked to email a report of the conference/symposium/ workshop to the BAS Newsletter Officer (newsletter@bas.org.uk) for publication in the BAS Newsletter.

Please complete the application form below and return it by email to the Conference Support Fund Officer (details below). **You are responsible for submitting the application before the EVENT you wish to attend and by the deadline - for deadlines, see the website.**


# British Aphasiology Society

## Support Fund for Conferences (non-BAS)

## Application Form

(for use *only* in connection with events not organised by BAS)

### Applicant’s Details

Surname: First name:

Address:

Post code:

Telephone: Email:

Occupation:

Place of employment:

Please confirm that you have been a BAS Member **Yes / No** for at least 1 year

**Please note: If you have not been BAS members for at least 1 year at the time of application, you are NOT eligible to apply to this fund.**

### Conference Details

Title of Conference:

Date: Location:

Have you submitted a presentation to the conference?  **Yes / No**

If yes, format of presentation: **Paper / Poster / Workshop**

Has your presentation been accepted?  **Yes / No**

How will you benefit from attending the Conference?

### Details of the work for presentation

Title of the presentation:

 Authors / Investigators:

Is this work funded? **Yes / No**

If YES, who funds this work (e.g. MRC, ESRC)?

Have you presented this work at previous conference(s)? **Yes / No**

Who will benefit from this work?

### Financial Details

Please give details of the costs of attendance as follows:

 Travel:

 Registration:

Accommodation:

Presentation Materials:

Other (please specify):

Total requested (**maximum £400**):

If this work is funded, does that funding provide you with expenses for conference

attendance? **Yes / No**

If yes, please state amount of funding from this source that will support your attendance:

Have you applied for funding from other sources? **Yes / No**

If so, to whom and for what amount?

Outcome of application / expected date of decision:

Will you be able to attend the Conference/Symposium without BAS support? **Yes/No**

**Conditions of funding**

I agree to:

* Send all my receipts to the Conference Support Fund Officer by email or post (see below for contact details) prior to the issue of a cheque for my funding award;
* acknowledge BAS support during any written or oral presentation of the funded work;
* forward to the BAS Newsletter Editor a report of the Conference / Symposium for the BAS Newsletter (newsletter@bas.org.uk).

**Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Your email will be taken in lieu of a signature** **- the time and date on the email MUST be before the deadline** (see website for deadlines).

Please return the completed form by ***email*** (you do not need to send a signed hard copy), to: conference-support-fund@bas.org.uk